REPORT OF THE
CURRICULUM COMMITTEE

Faculty of Medicine
Memorial University of Newfoundland

1976
# TABLE OF CONTENTS

Chairman's Report ......................................................... 1  
Organizational Chart....................................................... 5  
Curriculum Committee and Sub-committee Membership ...................... 6  
Terms of Reference — Curriculum Committee ............................. 21  
Terms of Reference — Curriculum Sub-committees and Resource Groups ..................................................... 22  
Terms of Reference — Student Promotion Committees .................... 25
This report represents a summary of some of the major activities of the Curriculum Committee during the past year.

1. **Resource Group on Evaluation**

   At the end of the 1974/75 year, the Curriculum Committee decided to appoint a standing committee on Evaluation. Consequently a Resource Group on Evaluation was formed in the Fall of 1975. This Resource Group has been extremely active and has examined present evaluation policies in the Faculty and considered future objectives. A paper has been presented to Faculty Council (Appendix to Minutes of meeting of June 8, 1976) containing interim advice on evaluation procedures. In essence this paper is a restatement of present Faculty policies and the Resource Group is presently considering the need for changes in these policies.

2. **Review of “Horizontal” Teaching Over the Four Years**

   It has been suggested that the natural progression of teaching in an integrated fashion could be improved through the four years of the curriculum by reducing the delineation which has existed from one year to the next. Initially, a proposal was put before Faculty Council for discussion in which it was suggested that the curriculum should be divided into three “Phases”. Phase I would contain most of the material presently taught in the first year, Phase II most of the material presently being taught in the second and third years, and Phase III would be the clerkship year. A large number of individuals were concerned that this change would lead to less integration and a greater sequestration of the first year from the rest of the curriculum. Consequently, it was decided to restructure the course sub-committees in the first three years and to achieve an overlap of membership from one year to the next. In addition, the composition of the committees has been expanded to ensure as far as possible that appropriate disciplines are represented on all course sub-committees. It is hoped that by this means teachers in all three years will achieve a wider understanding of the content of the whole year. Also, the overlap of committee membership from one year to the next and, in some cases, the naming of identical committees for more than one year will, it is hoped, lead to a logical progression of teaching from one year to the next.

   The sub-committees thus formed, in some instances are rather large, but they have the authority to select an executive to do the bulk of the organizational work. The full committee should be involved in the early discussions concerning the course content and format, and subsequently should approve the final details of the course. Following completion of the course, the sub-committee should meet again to prepare a formal report to the Curriculum Committee.
3. Precis

The greatest use of the precis is made after the end of the third year, when students are applying for internship appointments. In future, therefore, the student precis will be prepared in the following manner:

a. It will contain a report on the student’s first, second and third years in the medical programme, in terms of academic performance, plus any pertinent comments from the three Promotions Committees.

b. The report of the third year will also include an assessment of clinical performance; an attempt will be made to acquire a reasonable series of comments on assessments in tutorials.

c. The precis will be collated by the Student Affairs Officer and, as an official opinion of the Faculty of Medicine, will be approved by the third year Promotions Committee. This precis will be utilized for reference purposes.

d. A report on the student’s performance in the clerkship will be added to the student’s file as he progresses through the clerkship and reviewed at the end of the fourth year by the fourth year Promotions Committee.

4. Service Courses

Faculty Council approved the recommendation for an undergraduate course in General Pharmacology to be given by members of the Medical Faculty. The Faculty of Medicine is now involved in delivering several “service” courses, and consequently a Coordinator of Service Courses has been appointed who will liaise with the chairmen of service course sub-committees. The administrative structure is thus very similar to an undergraduate year in the medical curriculum.

5. Fourth Year Rotations at Other Universities

From time to time students request to do part or all of their fourth year (Clinical Clerkship) at another medical school. The following are the requirements before a student may be permitted to take such an action:

a. A limited number of students are permitted to complete one rotation (in addition to the Elective) at another medical school, subject to the following conditions:

   (i) That the school to which the student goes is in Canada
   (ii) That an acceptable exchange is arranged by the student
   (iii) That the student have a consistently good academic record
   (iv) That the Chairman of the discipline concerned approves of the arrangements.

b. Permission to complete the whole year of clinical clerkship at another medical school is subject to the above and, in addition, the following conditions:

   (v) That provision be made for material included in the Wednesday afternoon lectures and seminars to be covered
That the Cottage Hospital rotation be carried out in Newfoundland.

That our evaluation recording system be used at the end of each rotation and that all evaluations be forwarded to the Fourth Year Promotions Committee for consideration.

c. Some of the above conditions may be waived in extenuating circumstances.

6. Nuclear Medicine

The Resource Group on Radiology has been expanded to consider the teaching of Radiotherapy and Nuclear Medicine in the curriculum.

7. Calendar Changes

An attempt has been made to correlate the courses described in the Calendar with those described in the Blue Book.

8. Blue Book

This will appear in two parts this year. The first part will describe courses given in the Faculty of Medicine and will hopefully be available before the start of the next academic year. The second part will contain the Chairman's report, committee memberships, and terms of reference of subcommittees, etc.

9. L.M.C.C.

In response to an enquiry from the Medical Council of Canada, this Faculty has gone on record as recommending that the L.M.C.C. examination be held in the fourth year as near to the end of May as possible.

10. Pharmacology in the First Year

Pharmacology was introduced on a trial basis into the teaching in the first year; the position will be reviewed at the beginning of the next academic year.

11. Business in Progress

A number of matters are still being actively considered by the Curriculum Committee as follows:

a. Clinical Skills — The process whereby students gradually acquire, over the course of four years, the ability to obtain a history, perform a physical examination, and arrive at a logical formulation of problems, is considered to require examination. Consequently an ad hoc committee has been set up to look at this problem and present proposals which may eventually involve some increase in integration of topics taught in first year Community Medicine, Examination of the Patient in the second year, tutorials in the third year, and in all phases of the fourth year.

b. Four year time table — A number of logistic problems need to be resolved in relation to the overall time tabling of the four years. These
include the optimum time to end the fourth year and the scheduling of vacations throughout the four years. This matter will be considered by the Year Coordinators and the Deputy Year Coordinators sitting together with the Chairman of the Curriculum Committee as an ad hoc sub-committee.

c. Continuity of activity of the Curriculum Committee — Proposals are being placed before Faculty Council which, it is hoped, will enable the Curriculum Committee to continue to work actively through the twelve months of the year and for continuity to exist from the end of the term of office of one Curriculum Committee into the beginning of the term of office of the next Curriculum Committee.

d. Advanced Standing — Formal proposals have been prepared for the handling of advanced standing students in the summer courses.

e. Executive of the Curriculum Committee — It is proposed that in future the Chairman, Vice-Chairman and Secretary of the Curriculum Committee, together with the Year Coordinators, shall meet as an Executive of the Curriculum Committee. In addition, it should be noted that a Deputy Year Coordinator has now been appointed for each year to assist the Year Coordinator in his work. It is proposed that he should deputise for the Year Coordinator on the Executive and on other committees when the Year Coordinator is unable to attend.

It has been proposed also that the Curriculum Committee office should expand its function and, in addition to the business of the Curriculum Committee, it should deal with the business of the four Year Coordinators and the Resource Group on Evaluation.

f. Nutrition — A proposal to transfer the teaching of Nutrition from the second year Gastro-intestinal course to a slot in the first year is at present under consideration.

12. Conclusion

The Curriculum Committee has worked extremely hard during the past year, and the individual members have displayed considerable dedication and patience in what at times is very arduous work. The Chairman would like to express his thanks to each and every member of the Committee for the immense amount of help he has received during the year to complete the work described above.

15 July 1976

F.R.H. Wrigley, Chairman,
Curriculum Committee
FACULTY COUNCIL

LIBRARY COMMITTEE
STUDENT AFFAIRS COMMITTEE
PROMOTIONS COMMITTEES
CURRICULUM COMMITTEE

ADMISSIONS COMMITTEE
AUDIO-VISUAL COMMITTEE
ELECTIVES COMMITTEE

Resource Groups
Evaluation
Radiology, Radiotherapy & Nuclear Medicine
Pharmacology & Therapeutics
Microbiology

<table>
<thead>
<tr>
<th>1st Year Coordinator</th>
<th>2nd Year Coordinator</th>
<th>3rd Year Coordinator</th>
<th>4th Year Coordinator</th>
</tr>
</thead>
<tbody>
<tr>
<td>Curriculum Sub-committees</td>
<td>Curriculum Sub-committees</td>
<td>Curriculum Sub-committees</td>
<td>Curriculum Sub-committees</td>
</tr>
<tr>
<td>Intro /Biochemistry</td>
<td>Hematologic &amp; Immune Systems</td>
<td>Integrated Study of Disease</td>
<td>Internal Medicine</td>
</tr>
<tr>
<td>Biophysics of Excitable Tissue</td>
<td>Cardiovascular &amp; Respiratory Systems</td>
<td>*Growth Reproduction &amp; Development Obstetrics</td>
<td>Surgery</td>
</tr>
<tr>
<td>Cell Structure &amp; Function</td>
<td>Neurosciences &amp; Locomotor Systems</td>
<td>Gynecology and Breast</td>
<td>Psychiatry</td>
</tr>
<tr>
<td>Intro/Molecular Genetics</td>
<td>Skin Bone &amp; Connective Tissue</td>
<td></td>
<td>Family Practice &amp; Community Hospitals</td>
</tr>
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<td>Community Medicine &amp; Behavioural Sciences</td>
<td>Renal System, Body Fluids &amp; Electrolytes</td>
<td>Obstetrics &amp; Gynecology</td>
<td>Electives</td>
</tr>
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<td>Special Topic</td>
<td>Gastrointestinal System &amp; Nutrition</td>
<td></td>
<td>Wednesday Afternoon Lectures</td>
</tr>
<tr>
<td>Anatomy</td>
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<td>Laboratory Medicine</td>
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<tr>
<td>Microbiology</td>
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*Because of changes in the curriculum, Growth Reproduction and Development will be offered in both the second and third years in 1976/77 only.
CURRICULUM COMMITTEE (1975/1976)

Dr. F.R.H. Wrigley .............................................. Chairman and 4th Year Coordinator
Dr. R.B. Middleton .................................................. Vice-Chairman
Dr. D.L. Kepkay ...................................................... Secretary and 4th Year Coordinator Elect
Dr. C.D. Green ......................................................... 3rd Year Coordinator to January 1976
Dr. J. Campbell ....................................................... 3rd Year Coordinator Elect
Dr. J.D.W. Tomlinson .............................................. 2nd Year Coordinator
Dr. B.H. Sells .......................................................... 1st Year Coordinator
Dr. D. Geduldig ....................................................... 1st Year Coordinator Elect
Dr. G.K. Hodgkin
Dr. J.A. Lochead
Dr. W. MacDiarmid
Dr. F.P. White
Dr. E.S. Wright (replaced by Dr. A. Kwan, May 1976)
Ms S. Lynch ............................................................. 1st Year Student Representative
Mr. A. Sebastin
(replaced by Mr. D. Cassidy) ......................... 2nd Year Student Representative
Mr. R. French (replaced by Mr. G. Burke) .......... 3rd Year Student Representative
Mr. R. Seary ............................................................. 4th Year Student Representative

CURRICULUM COMMITTEE (1976/1977)

Chairman: Dr. W.D. MacDiarmid
Vice-Chairman: Dr. J.D.W. Tomlinson
Secretary: Dr. T.M. Scott

1st Year Coordinator
Deputy 1st Year Coordinator
2nd Year Coordinator
Deputy 2nd Year Coordinator
3rd Year Coordinator
Deputy 3rd Year Coordinator
4th Year Coordinator
Deputy 4th Year Coordinator
Basic Sciences Representatives
Clinical Sciences Representatives
Community Medicine Representative

Dr. D. Geduldig
Dr. T. Scott
Dr. J.D.W. Tomlinson
Dr. S. White
Dr. J.S. Campbell
Dr. A. Kwan
Dr. D.L. Kepkay
Dr. K. Standage
Dr. B. Payton
Dr. F. White
Dr. A.J. Davis
Dr. W.D. MacDiarmid
Dr. W. Pryse-Phillips

Dr. G.K. Hodgkin
1st Year Student Representative
2nd Year Student Representative
3rd Year Student Representative
4th Year Student Representative

Ex-officio Members
Vice-President I. Rusted
Dean A.R. Cox
Associate Dean C.D. Green
Associate Dean R. Mowbray
Associate Dean J.D. Orr
Medical Librarian: Mr. R.B. Fredericksen

1st Year Curriculum Subcommittees
Coordinator: Dr. D. Geduldig
Deputy Coordinator: Dr. T. Scott

3000. Introduction to Biochemistry
Chairman: Dr. J. Orr
Mr. G. Archibald
Dr. J. Barrowman
Dr. M. Brosnan
Dr. L. English
Dr. P. Fernandez
Dr. R. Green
Dr. B. Hasinoff
Dr. C. Michalski
Dr. I.R. Senciall
Dr. F. White

3010. Biophysics of Excitable Tissue
Chairman: Dr. D. Geduldig
Dr. B. Hall
Dr. B. Hasinoff
Dr. B.W. Payton
Dr. W. Pryse-Phillips
Dr. P. Redfern
Dr. F. White
Mr. R. Yaes

3020. Cell Structure and Function
Chairman: Dr. K. Roberts
Dr. P. Allderdice
Mr. D. Almond  
Dr. P. Avis  
Dr. J. Campbell  
Dr. L. English  
Dr. R. Green  
Dr. B. Hall  
Dr. B. Hasinoff  
Mr. D.J. Hughes  
Dr. R.G. Hunstman  
Dr. B. Larsen  
Dr. C. Michalski  
Dr. C. Pfeiffer  
Dr. T.M. Scott  

3030. Introduction to Molecular Genetics  
Chairman: Dr. B. Sells  
Mr. G. Adams  
Dr. R. Green  
Dr. B. Hall  
Dr. W. MacDiarmid  
Dr. H. McKilligin  
Dr. C. Michalski  
Dr. R. Middleton  

3040. Community Medicine and Behavioural Sciences  
Chairman: Mr. D.J. Hughes  
Dr. P. Avis  
Dr. D.P. Black  
Mr. L. Chambers  
Dr. C.K. Drinkwater  
Dr. P.W. Fardy  
Dr. G. Fodor  
Dr. O. Green  
Dr. C. Henderson  
Dr. G.K. Hodgkin  
Ms Connie Hull  
Dr. F. Kenny  
Dr. H. McKilligin  
Dr. P. Morley  
Dr. R. Mowbray  
Dr. D. Murphy  
Dr. J. Segovia  
Ms Elizabeth Spratt  
Dr. S. White
3050. Special Topic
Chairman: Dr. K. Roberts
Dr. B. Bhattacharya
Dr. A.T.H. Burness
Mr. L. Chambers
Dr. R. Chandra
Dr. C.K. Drinkwater
Dr. P. Fernandez
Mr. D.J. Hughes
Dr. R.G. Huntsman
Mr. K. Kennedy
Dr. B. Larsen
Dr. W. Marshall
Dr. J. Martin
Mr. D. Morris
Dr. J. Orr
Dr. W. Pryse-Phillips
Dr. T.M. Scott

3060. Anatomy
Chairman: Dr. J.D.W. Tomlinson
Dr. D. Bradshaw
Dr. S. Chandra
Dr. S. Geerling
Dr. R. Harris
Dr. D.C. Landells
Ms D. MacLean
Dr. T.M. Scott
Dr. E.S. Wright

3070. Option in Biochemistry
Chairman: Dr. F. White
Dr. J. Barrowman
Dr. M. Brosnan
Dr. L. English
Dr. P. Fernandez
Dr. R. Green
Dr. B. Hasinoff
Dr. C. Michalski
Mr. A. Maki
Dr. I.R. Senciall
3080. Microbiology
Chairman: Dr. C. Michalski
Dr. I. Bowmer
Dr. D. Bradley
Dr. A.T.H. Burness
Dr. J. Campbell
Dr. D. Charles
Dr. A. Cooper
Dr. P.W. Fardy
Dr. B. Hall
Dr. R. Middleton
Mr. J. O’Brien
Dr. B.H. Sells

2nd Year Curriculum Subcommittees
Coordinator: Dr. J.D.W. Tomlinson
Deputy Coordinator: Dr. S. White

4010. Hematologic and Immune Systems
Chairman: Dr. G.B. Adams
Dr. R. Chandra
Dr. L. English
Dr. R. Green
Dr. R.G. Huntsman
Dr. D.W. Ingram
Dr. D. Malatjalian
Dr. W.G. Marshall
Dr. C. Michalski
Dr. J. Norman

4020. Cardiovascular and Respiratory Systems
Chairman: Dr. J. Snellen
Dr. D. Crosby
Dr. H. Edstrom
Dr. G. Fodor
Dr. D. Geduldig
Dr. R. Harris
Dr. C. Henderson
Dr. C. Heughan
Mr. J. Louwerens
Dr. E.A. MacLaughlin
Dr. C. Michalski
Dr. K. Roberts
Dr. C. Triggle
Dr. R.C. Way
Dr. S. Williams

4030. Neurosciences and Locomotor Systems
Chairman: Dr. W. Pryse-Phillips
Dr. D. Geduldig
Dr. J. Hoenig
Dr. A.M. House
Dr. J.C. Jacob
Mr. F. Kenny
Dr. D. Malatjalian
Dr. M.A. Mangan
Dr. F. Maroun
Dr. C. Michalski
Dr. R. Neuman
Dr. P. Patey
Dr. B.W. Payton
Dr. P.A. Redfern
Dr. R.M. Scott
Dr. K.F. Standage
Dr. J.D.W. Tomlinson
Dr. F. White
Dr. S. White
Mr. P. Zachariah

4040. Skin Bone and Connective Tissue
Chairman: Dr. J. Lochead
Dr. A.R. Cooper
Dr. J.R. Deans
Dr. F.P. Duff
Dr. D. Geduldig
Dr. G.K. Hodgkin
Mr. C. Landells
Dr. J. Martin
Dr. C. Michalski
Dr. T.M. Scott
Dr. C.R. Triggle
Dr. R. Whelan
Dr. J.P. Williams
4050. Renal System, Body Fluids and Electrolytes

Chairman: Dr. M.H. Gault
Dr. J. Barrowman
Dr. I. Bowmer
Dr. R. Chandra
Dr. D. Churchill
Ms G. Delaney
Dr. D. Geduldig
Dr. S. Geerling
Dr. P. McManamon
Dr. C. Michalski
Dr. R. Millar
Dr. D.C. Murray
Dr. T.M. Scott
Dr. M. Tweeddale
Dr. F. White
Dr. G. Winsor

4060. Gastro-Intestinal & Nutrition

Chairman: Dr. J. Barrowman
Dr. I. Bowmer
Dr. A.J. Davis
Dr. G. Fodor
Dr. D. Geduldig
Dr. R. Green
Dr. T. Higgins
Dr. C. Heughan
Dr. D.L. Kepkay
Dr. S.K. Kilam
Dr. J. Lewis
Ms C. Mills
Dr. C. Pfeiffer
Dr. E. Pike
Dr. J. Quigley
Dr. S. Roberts
Dr. C. Triggle

4070. Endocrine System and Metabolism

Chairman: Dr. N. Farid
Dr. J. Campbell
Dr. D. Charles
Dr. W.D. Cohen
Dr. A.J. Davis
Mr. J. Hiscock
Dr. L.H. Honore  
Dr. D.W. Ingram  
Dr. W. MacDiarmid  
Dr. E.A. MacLaughlin  
Dr. R. Neuman  
Dr. I.E. Rusted  
Dr. I.R. Senciall

4080. Growth Reproduction and Development
Chairman: Dr. J. Lewis  
Dr. P. Allderdice  
Dr. N. Browne  
Dr. R. Chandra  
Dr. D. Charles  
Dr. A. Cooper  
Dr. A.J. Davis  
Dr. W.R. Edwards  
Ms N. Harris  
Dr. R. Harris  
Dr. W. MacDiarmid  
Dr. H. McKilligin  
Dr. D. Murphy  
Dr. K. Roberts  
Dr. B.H. Sells  
Dr. U. Sreenivasan  
Dr. J.D.W. Tomlinson

4090. Examination of the Patient
Chairman: Dr. W. Pryse-Phillips  
Dr. D. Cant  
Dr. D. Churchill  
Dr. C.K. Drinkwater  
Dr. H.W. Edstrom  
Dr. O. Green  
Dr. G.K. Hodgkin  
Dr. R.G. Huntsman  
Dr. D.W. Ingram  
Dr. D.L. Kepkay  
Dr. A. Kwan  
Dr. J. Lochead  
Dr. R. Millar  
Dr. P. Morley  
Dr. P. Patey  
Dr. S. Roberts
Mr. B. Sheridan  
Dr. K.F. Standage  
Dr. D. Vaze  
Dr. R.L. Walley

4100. Electives  
Chairman: Dr. J.W. Snellen

3rd Year Curriculum Subcommittees  
Coordinator: Dr. J. Campbell  
Deputy Coordinator: Dr. A. Kwan

5000. Integrated Study of Disease  
a. NEPHROLOGY  
Chairman: Dr. M.H. Gault  
Ms P. Allan  
Dr. J. Barrowman  
Dr. I. Bowmer  
Dr. R. Chandra  
Dr. D. Churchill  
Dr. D. Geduldig  
Dr. S. Geerling  
Dr. P. McManamon  
Dr. C. Michalski  
Dr. R. Millar  
Dr. D.C. Murray  
Dr. T.M. Scott  
Dr. M. Tweeddale  
Dr. F. White  
Dr. G. Winsor

b. MUSCULO-SKELETAL AND DERMATOLOGY  
Chairman: Dr. J. Lochead  
Mr. S. Barron  
Dr. A.R. Cooper  
Dr. J.R. Deans  
Dr. F.P. Duff  
Dr. D. Geduldig  
Dr. G.K. Hodgkin  
Dr. J. Martin  
Dr. C. Michalski  
Dr. T.M. Scott
c. INFECTIOUS DISEASE

Chairman: Dr. A.R. Cooper
Dr. I. Bowmer
Dr. A.T.H. Burness
Dr. R. Chandra
Dr. D. Charles
Ms C. Donovan
Dr. R.G. Huntsman
Dr. B. Larsen
Dr. J. Segovia
Dr. M. Tweeddale

d. ENDOCRINOLOGY

Chairman: Dr. N. Farid
Dr. J. Campbell
Dr. D. Charles
Dr. W.D. Cohen
Dr. A.J. Davis
Dr. L.H. Honore
Dr. D.W. Ingram
Dr. W. MacDiarmid
Dr. E.A. MacLaughlin
Dr. R. Neuman
Dr. I.E. Rusted
Dr. I.R. Senciall
Mr. M. Shaffer

e. GASTRO-INTESTINAL

Chairman:
Dr. J. Barrowman
Dr. I. Bowmer
Dr. A.J. Davis
Dr. G. Fodor
Dr. D. Geduldig
Dr. R. Green
Dr. T. Higgins
Dr. C. Heughan
Dr. D.L. Kepkay
Dr. J. Lewis
Dr. C. Pfeiffer
Dr. E. Pike  
Dr. J. Quigley  
Dr. S. Roberts  
Mr. C. Sparrow  
Dr. C. Triggle

f. CARDIOVASCULAR  
Chairman:  
Dr. G. Cornel  
Dr. D. Crosby  
Dr. P. Fernandez  
Dr. G. Fodor  
Dr. D. Geduldig  
Ms V. Gudas  
Dr. C. Heughan  
Dr. E.A. MacLaughlin  
Dr. S.S. Missan  
Dr. J.W. Snellen  
Dr. R.C. Way  
Dr. S. Williams  
Dr. G. Young

g. RESPIRATORY  
Chairman: Dr. H. Edstrom  
Dr. I. Bowner  
Dr. A.R. Cooper  
Dr. C.U. Henderson  
Dr. E.A. MacLaughlin  
Dr. P. Patey  
Dr. E. Pike  
Mr. P. Power  
Dr. D. Rice  
Dr. J. Snellen  
Dr. P.A. Spurrel  
Dr. M. Tweeddale  
Dr. E.S. Wright

h. LYMPHO-RETICULAR  
Chairman: Dr. G.B. Adams  
Dr. R. Chandra  
Dr. L. English  
Dr. R. Green  
Dr. R.G. Huntsman  
Dr. D.W. Ingram
Dr. D. Malatjalian
Dr. W.G. Marshall
Dr. C. Michalski
Mr. T. Wasmeier

i. NEUROSCIENCES
Chairman: Dr. N. Russell
Dr. A.T.H. Burness
Dr. D. Geduldig
Dr. A.M. House
Dr. J.C. Jacob
Mr. F. Kenny
Dr. D. Kirby
Dr. D. Malatjalian
Dr. M.A. Mangan
Dr. F. Maroun
Dr. W. Pryse-Phillips
Dr. P. Redfern
Dr. N. Russell
Dr. J.D.W. Tomlinson
Dr. S. White

j. PSYCHIATRY
Chairman:
Mr. J. Doucet
Dr. J. Hoenig
Mr. F. Kenny
Dr. J. Lewis
Dr. D. Malatjalian
Dr. C.S. Mellor
Dr. R. Neuman
Dr. W. Pryse-Phillips
Dr. U. Sreenivasan
Dr. K.F. Standage

k. OBSTETRICS, GYNECOLOGY AND BREAST
Chairman:
Dr. J. Campbell
Dr. D. Charles
Dr. N. Daly
Dr. J.T. Dunne
Dr. W.R. Edwards
Dr. J. Hoenig
Dr. D. Hurry
Dr. K.E.M. Hong
Dr. L.H. Honore
Dr. A. Kwan
Dr. J.M. Ross
Dr. I.R. Senciall
Dr. J. Seviour
Dr. M. Tweeddale
Dr. R.L. Walley

5020. Growth Reproduction and Development
Chairman: Dr. J. Lewis
Dr. P. Allderdice
Dr. N. Browne
Ms. C. Chan
Dr. R. Chandra
Dr. D. Charles
Dr. A.R. Cooper
Dr. A.J. Davis
Dr. W.R. Edwards
Dr. R. Harris
Dr. W. MacDiarmid
Dr. H. McKilligin
Dr. D. Murphy
Dr. K. Roberts
Dr. B.H. Sells
Dr. U. Sreenivasan
Dr. J.D.W. Tomlinson

4th Year Clinical Clerkship Subcommittee
Coordinator: Dr. D.L. Kepkay
Deputy Coordinator: Dr. K.F. Standage

7000. Internal Medicine
Representative on Clinical Clerkship Committee: Dr. I. Bowmer
Dr. W. MacDiarmid
Dr. J. Martin
Mr. B. Riche
Dr. R. Young

7010. Surgery
Representative on Clinical Clerkship Committee: Dr. S. Kilam
Dr. D.B. Baird
7020. Psychiatry
Representative on Clinical Clerkship Committee: Dr. S. Jain
Dr. J. Hoenig
Mr. F. Kenny
Dr. C. Mellor
Dr. U. Sreenivasan
Dr. K. Standage
Mr. H. White
Dr. J. Williams

7030. Pediatrics
Representative on Clinical Clerkship Committee: Dr. A.R. Cooper
Dr. A.J. Davis
Dr. D. Hillman
Dr. E. Hillman
Ms D. Moore
Dr. R. Way

7040. Family Practice and Community Hospitals
Representative on Clinical Clerkship Committee: Dr. P. Patey
Dr. G.K. Hodgkin
Mr. F. Noel
Dr. J. Ross

7050. Obstetrics and Gynecology
Representative on Clinical Clerkship Committee: Dr. D. Hurry
Dr. D. Charles
Dr. N. Daly
Dr. J. Dunne
Dr. W.R. Edwards
Mr. O. Hughes
Dr. J. Seviour
7060. Electives

Representative on Clinical Clerkship Committee: Dr. J. Snellen

Wednesday Afternoon Lecture Series

Representative on Clinical Clerkship Committee: Dr. P.A. Redfern
Dr. P. Fernandez (Internal Medicine)
Dr. C. Couves (Surgery)
Dr. K. Hong (Malignant Disease)
Mr. G. Hopkins (Student representative)
Dr. S. Jain (Psychiatry)
Dr. P. Markesteyn (Forensic Medicine and Pathology)
Dr. P. Patey (Family Practice)
Dr. A.R. Cooper (Pediatrics)
Dr. D. Hurry (Obstetrics and Gynecology)

CURRICULUM RESOURCE GROUPS

1. Pharmacology and Therapeutics
Chairman: Dr. M.G. Tweeddale
Dr. D.W. Ingram
Dr. R. Millar
Dr. R. Neuman
Dr. C.J. Pfeiffer
Dr. J.W. Snellen
Dr. C. Triggle

2. Microbiology
Chairman: Dr. J. Campbell
Dr. R. Butler
Dr. A.R. Cooper
Dr. P. Fardy
Dr. C.J. Hutton
Dr. R. Middleton
Dr. C. Michalski
Dr. B.H. Sells

3. Radiology, Radiotherapy and Nuclear Medicine
Chairman: Dr. E.A. MacLaughlin
Dr. R. Harris
Dr. W. Heneghan
Dr. M. Mangan
Dr. B. Price
CURRICULUM COMMITTEE – FACULTY OF MEDICINE

TERMS OF REFERENCE

PURPOSE:

1. The Curriculum Committee will develop, organize, modify and implement course programs leading to the degrees of B.Med.Sc. and M.D. The Committee will be responsible for preparing regulations required for these degree programs.

2. This committee will, in many respects, be a counterpart of the Undergraduate Studies Committee and Committees on Courses and Regulations of other Faculty Councils and of the University. The Chairman of this committee shall represent the Faculty of Medicine on any university committee dealing with undergraduate studies or courses and regulations.

3. The Committee shall receive, consider and make recommendations to Faculty Council, dealing with proposals relating to courses that may be received from time to time from sub-committees appointed to plan various course programs.

4. The committee will select members of the course sub-committees for each course of the Calendar; these sub-committees will elect a chairman from among their members annually before the commencement of the academic year. The appointments shall be approved by Faculty Council. Further appointments to the sub-committee may be made by the sub-committee, with the approval of the Curriculum Committee.

5. The committee will receive and consider course reports submitted by the sub-committee at the conclusion of each course.

6. The committee will consider and advise on policies regarding the recording and documentation of evaluations of student performance throughout the curriculum.
COMPOSITION:

Chairman: To be elected annually by and from the Committee.
Ex Officio: Vice-President (Health Sciences)
Dean of Medicine
Associate Deans
Medical Librarian

Elected Members:

There shall be ten (10) faculty members; three (3) representing Clinical Sciences, two (2) representing Basic Sciences, and one (1) representing Community Medicine, four (4) year coordinators (one for each year) and four Deputy Coordinators (one for each year of the curriculum). The representatives of the three major divisions shall be elected by and from the membership of their respective divisions. Each member shall normally serve for a three (3) year term, and provision is made for overlap. Year Coordinators and Deputy Year Coordinators shall be elected by Faculty Council. Their role shall be to coordinate the activities of the sub-committees within that year, provide schedules and timetables, convey the policy of the Curriculum Committee to the sub-committees, and to report to the Curriculum Committee. The Deputy Coordinator shall normally hold office for two years and then assume the position of Year Coordinator for a further two years. Both will be full voting members of the Curriculum Committee.

Nominating procedures for all elected positions shall be as stated in paragraph 2.1 (d) of the by-laws.

STUDENTS:

There shall be four (4) student representatives: one (1) representing each year of the curriculum. They shall be elected by the undergraduate students in the Faculty of Medicine.

CURRICULUM SUB-COMMITTEES & RESOURCE GROUPS

TERMS OF REFERENCE

A. GENERAL TERMS REFERENCE

1. Faculty Council has delegated responsibility for curricular development, modification and implementation to the Curriculum Committee (see Appendix A.)

2. The Curriculum committee in turn delegates specific responsibility for development, modification and implementation of portions of the curriculum to its curriculum sub-committees.
3. Responsibility for coordination of a given year of the curriculum is delegated by the Curriculum Committee to the Year Coordinator and Deputy Year Coordinator.

Responsibilities of the Year Coordinator and Deputy Year Coordinator include:

(a) ex officio membership on all curriculum sub-committees serving within that year of medical studies;
(b) meeting and discussion with curriculum sub-committee chairmen to assure that objectives of the year and of the sections are understood and incorporated in the curriculum;
(c) integration of the various sections of instruction within a given undergraduate year;
(d) assurance of “horizontal” continuity of various themes throughout a given curricular year, e.g., pharmacological, bacteriological, radiological, etc.;
(e) avoidance of unnecessary duplication or of omissions.

4. The Curriculum Sub-Committee Chairman and his committee are responsible for development, modification and implementation of the assigned section of the curriculum. The sub-committee will be expected to submit to the coordinator:

(a) a detailed statement of learning objectives for the student (not merely a list of topic titles), stated with sufficient precision to permit a student to refer to such objectives as a substantial guide to his learning program;
(b) an outline of instructional methods and learning resources (texts, articles, films, etc.);
(c) a detailed statement of the proposed method of evaluation.

This material must be in the hands of the Year Coordinator by 15 May each year in order to provide adequate opportunity for the Curriculum Committee to review the program and to include a detailed statement in the Annual Curriculum Committee Report.

The timetable for the section of curriculum for which the sub-committee is responsible must be in the hands of the coordinator at least four weeks before the start of the section. This timetable should include location of the teaching, names of lecturers or tutors, assignment of student groups, dates and nature of evaluation.

The Sub-Committee chairman is specifically responsible for the day to day operation of the curriculum section — these responsibilities may be delegated to a named alternate if necessary, in which case the coordinator must be notified. It is anticipated that the sub-committee chairman will personally assure the continuity of the curricular area covered by his sub-committee.
Rather large sub-committees have been recommended in some instances in order to provide a broad input of opinion. A working nucleus group of three or four members may undertake a good deal of the work referring to the larger group as necessary.

In some cases the number of teachers involved in some courses or systems has been excessive and has led to discontinuity and lack of "horizontal" cohesion. It is recommended that this factor be taken into consideration in assignment of teaching responsibilities.

Immediately following completion of a course or systems block, the sub-committee should meet to review the conduct of the course, its content, objectives and mode of evaluation, and to draw up a brief critical review. The sub-committee should then proceed to prepare a revised curriculum for the forthcoming academic year, as outlined in sections (a), (b) and (c) above.

The revised curriculum should be discussed in detail with the Year Coordinator and opinion should be sought, where appropriate, from representatives of major disciplines, e.g., pathology, radiology, bacteriology, or other appropriate resource groups.

The sub-committee will select appropriate teachers or tutors in consultation with the Year Coordinator. The potential teacher should consult with appropriate colleagues before accepting his teaching assignment.

The Curriculum Committee reserves the right to make recommendations for change in objectives, curriculum, timetables, etc., following presentation of the report of the sub-committee in May of each year.

5. Resource Groups

Resource groups are to be established as needed in order:

(a) to act in an advisory capacity to the Curriculum Committee by:
   (i) making recommendations to the Curriculum Committee with regard to modifications in objectives and curriculum with special reference to the "horizontal" continuity of teaching its disciplinary area over the various years of the Curriculum; and
   (ii) reporting to the Curriculum Committee no later than the end of June each year, on the horizontal progression of the teaching in its disciplinary area:

(b) to provide advice and expertise in their own disciplinary areas to the various curriculum sub-committees:

(c) to evaluate in their own disciplinary areas the performance of the students and to report at the end of each academic year to the chairperson of the Curriculum Committee.

This would be accomplished by:
   (i) the creation, maintenance and upgrading of a bank of
validated questions for their disciplinary areas;
(ii) assistance to sub-committees chairpersons in the preparation of evaluation papers;
and
(iii) collection and analysis of the performance of the individual student and of the class as a whole.

It is to be emphasized that an interdisciplinary approach to learning is integral to the whole curriculum. The integrated and interdisciplinary curriculum is the responsibility of the Curriculum Committee and its curriculum sub-committees. The resource groups are advisory to the Curriculum Committee and its sub-committees and may be charged with implementation of their recommendations only when these have been adopted by the Curriculum Committee.
PURPOSE:

1. To meet at the conclusion of each semester and year to decide the courses of action to be adopted in the case of any student failing a course, and to make recommendations to the Dean as to the continuation of any student in the program.

2. The evaluation on a pass or fail basis of an individual student’s performance in a course will be made by the individual sub-committee responsible for teaching that course. The course sub-committees will be responsible to their respective promotion committee for their evaluations (i.e., total evaluation of the student).

3. Each of these Committees shall be responsible for forwarding the results of a student’s performance to the Dean of Medicine and the Registrar.

4. To convey to the Curriculum Committee any deficits that appear from these evaluations.

COMPOSITION:

There shall be a separate Promotion Committee for each of the four academic years.

Each Committee will be composed of the sub-committee chairman from each course in that year which appears in the calendar, plus the Year Coordinator. A chairman for each committee will be elected annually by and from the respective committee members.

There will be a Special Promotion Committee for advanced standing students consisting of:

1st and 2nd Year Coordinators, the chairman of each course in which the candidate is registered, and two representatives of the Admissions Committee.

Ex Officio: Dean of Medicine
Associate Deans
Registrar or his delegate (non-voting)